

*Graphic Design Service Agreement*  
*Christina Louise Graphics | CL Graphics*

Prepared for:  
CLIENT NAME

Created by:  
Christina Louise Hitchmough (CL Graphics)

Client: CLIENT NAME

Project Name: BOOK TITLE

Project Start Date: DD/MM/YY

Graphic Designer: Christina Hitchmough (CL Graphics)

This graphic design contract is made on DD/MM/YY between the Client and the Designer listed above.

#### PROJECT

The Designer agrees to provide the graphic design services as listed in the “deliverables” section below.

The Designer agrees they will remain the sole provider for the term of this project. All work will remain unique, original, and free of any plagiarism.

#### DELIVERABLES & PAYMENT

This graphic design service agreement includes the following deliverable items:

Product Name
Ebook & Paperback Cover (maximum 15 revisions)

The Project above shall be conducted and delivered upon payment of the below listed amounts.

All fees will be invoiced upon submission of deliverables to the Client, and will be due under Net 30 payment terms.

If the scope of work changes during the project’s completion additional costs may occur.

Designer will submit any price changes to the Client prior to beginning such tasks.

A non-refundable\* deposit of 30% is required upon initiation of the project.

\*In the event that the project is terminated by either party before the Designer has produced any material, the deposit will be fully refunded.

Product Name	Price £	Qty	Subtotal £
Ebook & Paperback Cover	300.00	0	0.00
Add-Ons			
+5 revisions	50.00	0	0.00
Choose your own images* <small>*must be license-free for commercial use</small>	20.00	0	0.00
Fast turnaround (as discussed with the Client)	30.00	0	0.00

Subtotal 0.00

Discount 0.00

VAT 0.00

Total 0.00 GBP

Down Payment (30%) 0.00 GBP

## CONFIDENTIALITY

The Designer acknowledges and agrees to protect all given information relating to the Client, including the required contact details, which will be stored under password protection and kept confidential. No financial information will be obtained or used; all transactions will be managed via PayPal.

## CLIENT APPROVAL

The Client will be notified and must approve any and all materials prior to project finalisation and submission.

## COPYRIGHT & ATTRIBUTION

Upon completion of the project, the Designer retains the copyright to all the produced material, but grants the Client an irrevocable, exclusive\* copyright license for personal and commercial use. The Client is not permitted to modify the material or distribute it to any competing services.

\*The Designer is at liberty to display final work on their website or in promotional materials.

The Client should deliver attribution to the Designer on the final distributed product.

## TERMINATION

Either party may terminate this contract at any time for any reason they deem necessary with written notice.

Upon cancellation of this contract, the Client will be responsible for all expenses incurred prior to contract termination.

Should the Client choose to cancel this project *after* the project's completion, the Client will remain responsible for full payment of the complete project total.

The Designer will deliver any work completed up to the termination date. Full payment from the Client is required to obtain the copyright license for commercial use of the materials.

## AGREEMENT

By signing below, the parties agree they have read, understood, and will comply with the terms listed in this graphic design service agreement.

CHRISTINA HITCHMOUGH  
DD/MM/YY

CLIENT NAME  
DD/MM/YY